

WHAT'S NEXT?



WELCOME WIVA student! Let's get you set up!

Now that you are officially a student, you might be asking "what do I do now?"
No worries! Here is a helpful guide to get you set up and ready to go!
Please follow the steps below in order.

STEP 1:

Create Your Login



Learning Coaches will receive an email from **K12** with a registration key. This will be sent to the email address you provided during enrollment.

1. Log into <https://wiva.k12.com>
2. Click on **OLS LOGIN** in the upper right hand corner.
3. Click on **Set Up Your Account**
4. Enter your **Registration Key** into the box
5. Create a username and password - **Save and write down your username and password!**
6. **Select a Security Question and Answer**
7. **Click on Sign Up button**
8. Click on **Sign up Student Account**

Make sure your student knows the username and password that is set up for them. All schoolwork needs to be access and completed from their student account.

STEP 2:

Set Up Your K12 Computer



Students will receive a K12 computer, printer, and potentially other class materials. Once you receive your computer, please follow the set-up instructions.

**NOTE: You will have to sign for your computer upon delivery.*

Contact Tech Support at **866.512.2273** or <https://www.help.k12.com/s/> if you have any questions.

Make sure to check the TIME ZONE! To do so...

1. Check the time and date on the bottom right side of your screen
2. In the bottom left search bar type "change the time zone"
3. Make sure your time zone is set to **Central Standard Time (CST)**
**Many computers are set to Eastern Time.*

STEP 3: Attend Week of Welcome



Watch for an email from the Strong Start Specialist that outlines your **Week of Welcome (WOW)** schedule.

During this time, you will learn more about WIVA, how to successfully navigate our systems, who to connect with if you need assistance, how to complete courses and assessment testing, and more.

All components of WOW are required.

Students will have **five days** to complete. If it is not complete within five days, students may be disenrolled.

3a:

Attend All Live Sessions



Week of Welcome meets every day (M-F). It is required to attend all 5 days. Each session is a live **Class Connect** in which students will learn how to navigate the Online Learning System (OLS) and complete all components of Week of Welcome.

Again, students will have five days to complete the onboarding process. If all components are not complete within five days, students may be disenrolled

3b:

Meet Your Teacher / Counselor

During WOW, depending on your grade level, you will meet with your teacher and/or counselor. Be on the lookout for an email to schedule a day and time.



3c:

Complete Math and Reading Testing



Here at WIVA we use Fastbridge (K-5) and STAR (6-12) as a baseline assessment for Reading and Math that is completed during Week of Welcome. This assessment is taken multiple times during the year to monitor student growth. All students must take the test with **no help given by the Learning Coach or others**. It is important for teachers to see what students know and don't know so they can best support students.

3d:

Complete Orientation Course



Students will engage in our **Orientation Course** which includes online modules to practice using the OLS.

Completion of the **Orientation Course** will take place on student's individual time outside of Week of Welcome time.

STEP 4:

Review the Student/Learning Coach Handbook

It is important that you understand all that WIVA has to offer, the policies that we follow as a school to ensure equitable opportunities for all students, meet state requirements, etc.

K-5- Go [here](#) to view the handbook.
<https://www.livebinders.com/b/3119024>

MS 6-8- Go [here](#) to view the handbook.
<https://www.livebinders.com/b/2833677>

HS 9-12- Go [here](#) to view the handbook.
<https://www.livebinders.com/b/2827815>

Be sure to complete the form that you have reviewed the handbook



STEP 5:

Set Up Your Workspace!



It is important to set up a workspace that is conducive for learning and connecting with your classrooms and teachers.

Here are a few considerations:

- Find a place with good internet connectivity
- Find a place with limited distractions
- Be sure there is enough space for your computer and a notebook/textbook
- Consider printing and posting your weekly schedule where you can easily see it
- Make it your own! If it won't be a distraction, add pictures, items, etc., that will make the space feel inviting.

Review [this video](#) for additional tips.
<https://wiva.k12.com/strong-start/>

HELPFUL LINKS:

WIVA Website - <https://wiva.k12.com/strong-start/>

OLS Login - <https://login-learn.k12.com/#login>

Tech Support - <https://www.help.k12.com/s/>

Learning Coach Corner:
<https://wiva.k12.com/learning-coach-corner/>

KEY TERMS:



OLS - Online Learning System

Learning Coach - Parent or caring person who will support the student's educational journey.

Class Connect - Live, synchronous class. Held on Newrow.

Newrow - Learning Platform. Class Connects are hosted via Newrow.

Contact Us

Stuck? Need help?
Reach out!



JENNIFER HESS- K8 STRONG START SPECIALIST
(608) 838-9482 ext. 1010
jhess@wivcs.org



KAREN GEROLD- HS STRONG START SPECIALIST
(608) 838-9482 ext. 7970
kgerold@wivcs.org



WISCONSIN
VIRTUAL ACADEMYSM
POWERED BY K12